**User Notes for**

**“Sex Education in Great American School District”**

This document is a prototype for your Sex Education Advisory Board (or whatever person or committee is responsible for developing and overseeing your district’s sex education program) to use to document the functions and decisions of the Sex Education Advisory Board (SEAB) and the sex education programming and practices. It is designed for you to personalize it for your district. Plan to update it yearly to keep a current record of the SEAB work.

**Key to color codes:**

* **Gray highlighted text** is language from Michigan laws regarding sex education and HIV/STI prevention and therefore should not be altered. Please replace these words with your state’s laws.
* **Yellow highlighted** text needs to be changed to fit your own school district.
* Text that is **not highlighted** is considered best practice and may be changed to meet your needs.

**Explanation of terms:**

* “Sex education” is the umbrella term used to describe programming and instruction in schools that educates students about all aspects of their sexual growth and development, romantic relationships, and sexual decision-making and behaviors. While the term “reproductive health” is used in Michigan laws and by some schools, it is a narrower term that reflects only one of the many aspects of sex education.
* “Sexually transmitted infection” or “STI” is the term used instead of “sexually transmitted disease” or “STD.” While STD is still used by the CDC, many health-promoting agencies have switched to using STI because it emphasizes that these conditions are treatable. Some appendices use other terms. HIV and STI prevention is a subset of sex education, even though they are separate in Michigan laws.
* “Students” has been used most often since we are talking about school-based sex education. However, when appropriate, the terms youth and young people when appropriate.
* “Parents” has been used to describe Parents/Guardians and other trusted adults.

**Appendices to replace with your own:**

* C: GASD Logic Model for School-Based HIV/STD and Sex Education Programs
* I: GASD SEAB Leadership and Members
* M: GASD Parent Survey
* S: Great American School District Two-Year Report
* U: GASD Notification to Parents/Guardians
* V: GASD Standard of Practice Guidelines for Teachers Answering Student Questions Related to HIV and Sex Education
* BB: GASD Curriculum Overviews and Student Learning Objectives

**Appendices that have not been developed yet to replace with your own:**

* W: List of Community Providers